



**NIGERIAN INSTITUTE FOR INDUSTRIAL  
SECURITY**

**IN COLLABORATION WITH  
NIIS INTEGRATED VENTURES LTD**

**LOCAL AND OVERSEAS COURSES**

**FOR**

**2018**

**OUR GOAL IS TO RAISE THE STANDARD OF  
SECURITY EDUCATION IN NIGERIA  
THROUGH OUR CERTIFICATION PROGRAMS**

## **CORPORATE PROFILE**

The Nigerian Institute for Industrial Security was founded in 2000 and registered in 2003. The Institute is governed by a council headed by the President **Alhaji Isa Ozi Salami**, the Ohi Otenyete of Ebira land.

**Wilson Esangbedo CPP, FNIIS** as Executive Secretary runs the affairs of the Institute; **Anyanwu Vivian** coordinates all training programs of the Institute while **Ademola Abeebe Omotosho** coordinates all certification programs.

### **Our services include:**

- Certification
- Training
- Risk Assessment and Security Audit
- Research and Development
- Recruitment of Security Personnel
- Corporate investigation

### **Corporate Vision:**

To be the number one in the security industry for every service we offer

### **Corporate Mission:**

To raise the standard of security education in Nigeria through our certification programs

### **Corporate Strategy:**

The organization employs the balanced marketing strategy approach to achieve the required cutting edge and distinctive competence in an ever changing business environment.

### **Course Methodology**

Multi- media systems, case studies, discussions, projects and lectures are immensely employed to enhance effective learning.

Our resource persons are accredited by Centre for Management Development and made to undergo the train the trainer course organized by Industrial Training fund. The Institute is a corporate member of Nigerian Institute for Training and Development and is accredited by Centre for Management Development. Our accreditation with National Board for Technical Education for our diploma program is ongoing, while the processing for our Institute as an accreditation centre for Industry qualifications is ongoing. We are local partners to World Excellence Awards Limited, UK, organizers of outstanding security performance awards in Nigeria.

We are also local partners to Afroset Montgomery, organizers of Securex West Africa, the commercial, homeland, fire, safety and cyber security event and exhibits.

For further information contact:

**Head Office**

White House,  
1b Shiro Street, Fadeyi, Yaba, Lagos.  
Tel: 08033018765, 01 - 4535716

**Port Harcourt Office**

61b, Aba- Portharcourt  
Tel: 08095327151

**Warri Office**

NIIS Training Centre, Former NUPENG House, Along Refinery Road By Army Barrack Junction  
Warri, Delta State.  
Tel: 08095327151



## **NIGERIAN INSTITUTE FOR INDUSTRIAL SECURITY (NIIS)**

**1B Shiro Street Fadeyi, Yaba, Lagos**

**Website: [www.niisng.com](http://www.niisng.com)**

**Email: [info@niisng.com](mailto:info@niisng.com)**

**Tel: 08033018765, 08095327151, 08096551917, 08174844479**

**September 18<sup>th</sup>, 2018**

### **INVITATION TO ATTEND OUR PROGRAMS**

The institute is pleased to invite your organization to nominate participants to attend the following workshops listed as follows:-

#### **1. The Art and practice of Security Surveying**

##### **1<sup>st</sup> Batch**

Date: 5<sup>th</sup> – 7<sup>th</sup> February 2018

##### **2<sup>nd</sup> Batch**

Date: 4<sup>th</sup> - 6<sup>th</sup> December 2018

Venue: NIIS Training Centre, 1b Shiro Street Fadeyi, Yaba, Lagos

Fees: ₦100,000 per participant for non- members and ₦75,000 for members

#### **2. Advanced Control Room Course**

##### **1<sup>st</sup> Batch**

Date: 19<sup>th</sup> -23<sup>rd</sup> February, 2018

##### **2<sup>nd</sup> Batch**

Date: 21<sup>st</sup> – 25<sup>th</sup> May, 2018

Venue: Limeridge Hotel, Chevron Drive, Lekki, Lagos

Fee: ₦190,000 per participant

#### **3. Hostile Environment Awareness Training (Heat)**

##### **1<sup>st</sup> Batch**

Date: 21<sup>st</sup> – 23<sup>rd</sup> February 2018

##### **2<sup>nd</sup> Batch**

Date: 10<sup>th</sup> – 12<sup>th</sup> July 2018

Venue: NIIS Training Centre, 1b Shiro Street Fadeyi, Yaba, Lagos

Fees: ₦100,000 per participant

#### **4. Advanced Guard force Management**

##### **1<sup>st</sup> Batch**

Date: 12<sup>th</sup> - 14<sup>th</sup> February, 2018

##### **2<sup>nd</sup> Batch**

Date: 19<sup>th</sup> – 21<sup>st</sup> June, 2018

Venue: NIIS Training Centre, 1b Shiro Street, Fadeyi, Yaba, Lagos.

##### **3<sup>rd</sup> Batch**

Date: 27<sup>th</sup> - 29<sup>th</sup> June, 2018

Venue: NIIS Training Centre former NUPENG House along Refinery Road by Army Barracks Junction, Warri, Delta State.

Fees: N100, 000 per participant for non members and N75, 000 per participant for corporate members.

#### **5. Strategies for Combating the Act of Kidnap**

##### **1<sup>st</sup> Batch**

Date: 5<sup>th</sup> – 6<sup>th</sup> March 2018

##### **2<sup>nd</sup> Batch**

Date: 3<sup>rd</sup> - 4<sup>th</sup> May 2018

Venue: NIIS Training Centre, 1b Shiro Street Fadeyi, Yaba, Lagos

Fees: ₦100,000 per participant.

#### **6. Risk Assessment and Risk Management for Oil and Gas Security Operations**

##### **1<sup>st</sup> Batch**

Date: 5<sup>th</sup> – 9<sup>th</sup> March, 2018

##### **2<sup>nd</sup> Batch**

Date: 23<sup>rd</sup> - 27<sup>th</sup> July, 2018

Venue: Limeridge Hotel, Chevron Drive, Lekki, Lagos

Fees: #385,000 per participant

#### **7. Emerging Security Trends for Schools and Universities**

Date: 21<sup>st</sup> –23<sup>rd</sup> March, 2018

Venue: Landmark Centre, Victoria Island, Lagos.

Fees: N75, 000 per participant

#### **8. Detecting Forgery in Fraud Investigation**

##### **1<sup>st</sup> Batch**

Date: 19<sup>th</sup> – 22<sup>nd</sup> March, 2018

**2<sup>nd</sup> Batch**

Date: 2<sup>nd</sup> – 5<sup>th</sup> July, 2018  
Venue: NIIS Training Centre, 1b Shiro Street Fadeyi, Yaba, Lagos  
Fees: #160,000 per participant

**9. Managing Spontaneous Community Volunteers in Disasters**

Date: 3<sup>rd</sup>– 4<sup>th</sup> April, 2018  
Venue: Eko Hotel & Suites Victoria Island, Lagos.  
Fees: N150,000 per participant

**10. Strategies for Combating Terrorism in Corporate Organizations**

Date: 9<sup>th</sup>- 11<sup>th</sup> April 2018  
Venue: NIIS Training Centre, 1b Shiro Street Fadeyi, Yaba, Lagos.  
Fees: N100,000 per participant

**11. Strategies for Protecting Critical National Infrastructure Assets**

**1<sup>st</sup> Batch**

Date: 10<sup>th</sup> – 12<sup>th</sup> April 2018.

**2<sup>nd</sup> Batch**

Date: 1<sup>st</sup>– 3<sup>rd</sup> August, 2018.  
Venue: NIIS Training Centre, 1b Shiro Street, Fadeyi, Yaba, Lagos.  
Fees: N150,000 per participant

**12. Emerging Trends in Executive Protection**

**1<sup>st</sup> Batch**

Date: 11<sup>th</sup> – 13<sup>th</sup> April, 2018

**2<sup>nd</sup> Batch**

Date: 4<sup>th</sup> – 6<sup>th</sup> September, 2018  
Venue: NIIS Training Centre, 1B Shiro Street Fadeyi, Yaba, Lagos.  
**Fee:** N100, 000 per participant

**13. Managing the Security function**

**1<sup>st</sup> Batch**

Date: 16<sup>th</sup> -20<sup>th</sup> April, 2018

**2<sup>nd</sup> Batch**

Date: 13<sup>th</sup> – 17<sup>th</sup> August, 2018  
Venue: Limeridge Hotel, Chevron Drive, Lekki, Lagos  
Fee: ~~N~~400,000 per participant

**14. Community Liaison and Conflict Resolution Course**

**1<sup>st</sup> Batch**

Date: 18<sup>th</sup> – 20<sup>th</sup> April 2018

Venue: NIIS Training Centre, 1B Shiro Street Fadeyi, Yaba, Lagos.

**2<sup>nd</sup> Batch**

Date: 5<sup>th</sup> -7<sup>th</sup> September 2018

Venue: NIIS Training Centre, 2<sup>nd</sup> Floor, 61B Aba Porthacourt Road opposite craft centre by Matinee Restaurant, D line Porthacourt, Rivers State.

Fees: N100, 000 per participant

**15. Crime Prevention in Houses of Worship**

Date: 23<sup>rd</sup> April 2018

Venue: Airport Hotel Ikeja, Lagos.

Fees: N50,000 per participant

**16. Managing the Guard Force**

**1<sup>st</sup> Batch**

Date: 23<sup>rd</sup> – 27<sup>th</sup> April, 2018

**2<sup>nd</sup> Batch**

Date: 9<sup>th</sup>– 13<sup>th</sup> July, 2018

Venue: NIIS Training Centre, 1b Shiro Street Fadeyi, Yaba, Lagos

Fees: #150,000 per participant

**17. Protecting Hotels and Tourist Sites from Terrorist Attacks**

Date: 26<sup>th</sup> – 27<sup>th</sup> April, 2018.

Venue: Abuja Sheraton Hotel, Abuja.

Fees: N100,000 per participant

**18. Persuading Senior Management with Effective Evaluated Security Metrics**

Date: 2<sup>nd</sup>– 4<sup>th</sup> May, 2018

Venue: NIIS Training Centre, 1b Shiro Street Fadeyi, Yaba, Lagos.

Fees: N100,000 per participant

**19. The Art and Practice of Conducting Employment Screening and Background Checks**

**1<sup>st</sup> Batch**

Date: 7<sup>th</sup> - 8<sup>th</sup> May 2018

**2<sup>nd</sup> Batch**

Date: 20<sup>th</sup> -21<sup>st</sup> August, 2018

Venue: NIIS Training Centre, 1B Shiro Street Fadeyi, Yaba, Lagos.

Fees: ₦65,000 per participant.

**20. Fire Risk Assessment Course**

Date: 8<sup>th</sup> – 9<sup>th</sup> May, 2018.

Venue: NIIS Training Centre, 1b Shiro Street Fadeyi, Yaba, Lagos.

Fees: N40,000 per participant

**21. The Science of Fingerprint and its Importance**

**1<sup>st</sup> Batch**

Date: 16<sup>th</sup> – 18<sup>th</sup> May, 2018

**2<sup>nd</sup> Batch**

Date: 12<sup>th</sup> – 14<sup>th</sup> September, 2018

Venue: NIIS Training Centre, 1b Shiro Street Fadeyi, Yaba, Lagos

Fees: #75,000 per participant

**22. Advanced Investigation Techniques**

Date: 21<sup>st</sup> - 24<sup>th</sup> May 2018

Venue: NIIS Training Centre, 1B Shiro Street Fadeyi, Yaba, Lagos.

Fees: ₦150,000 per participant

**23. 7<sup>th</sup>Annual Conference of Heads of Security and Executives of Security Companies in Nigeria.**

**Theme:** Managing an Effective Security Service

Date: 17<sup>th</sup> – 18<sup>th</sup> May, 2018

Venue: Eko Hotel & Suites, Victoria Island, Lagos

Fee: ₦100,000 per participant

**24. Physical Security planning and implementation**

**1<sup>st</sup> Batch**

Date: 4<sup>th</sup>-7<sup>th</sup> June 2018

**2<sup>nd</sup> Batch**

Date: 14<sup>th</sup> -17<sup>th</sup> August 2018

Venue: NIIS Training Centre, 1b Shiro Street Fadeyi, Yaba, Lagos.

Fee: #100,000 per participant for members and #120,000 for non members



**25. General Investigation Course**

**1<sup>st</sup> Batch**

Date: 5<sup>th</sup> -8<sup>th</sup> June 2018

**2<sup>nd</sup> Batch**

Date: 6<sup>th</sup> -9<sup>th</sup> August 2018

**3<sup>rd</sup> Batch**

Date: 7<sup>th</sup> -9<sup>th</sup> November, 2018

Venue: NIIS Training Centre, 1BShiro Street Fadeyi, Yaba, Lagos

Fee: ₦120,000 per participant

**26. 2<sup>nd</sup> Annual Conference for Schools and Tertiary Institutions in Nigeria**

**Theme: Crime prevention Strategies for Schools and Tertiary Institutions in Nigeria**

Date: 21<sup>st</sup> – 22<sup>nd</sup> July, 2018

Venue: Human Resources Development Centre, Unilag, Lagos

Fess: N75,000

**27. Integrated Security and Safety Management in Hotels and Hospitality Industry**

**1<sup>st</sup> Batch**

Date: 13<sup>th</sup> -14<sup>th</sup> June 2018

Venue: Human Resources Development Centre, Unilag, Lagos

Fess: N75,000

**2<sup>nd</sup> Batch**

Date: 9<sup>th</sup>- 10<sup>th</sup> October 2018

Venue: Human Resources Development Centre, Unilag, Lagos

Fess: N75,000

**28. Train the Trainer Course**

**1<sup>st</sup> Batch**

Date: 18<sup>th</sup> -22<sup>nd</sup> June, 2018

**2<sup>nd</sup> Batch**

Date: 24<sup>th</sup> – 28<sup>th</sup> September, 2018

Venue: Limeridge hotel, Chevron Drive, Lekki, Lagos  
Fees: #350,000.000 per participant.

## **29. Intelligence gathering and Information Management**

### **1<sup>st</sup> Batch**

Date: 12<sup>th</sup>- 14<sup>th</sup> June 2018

### **2<sup>nd</sup> Batch**

Date: 27<sup>th</sup> -29<sup>th</sup> August 2018

### **3<sup>rd</sup> Batch**

Date: 21<sup>st</sup> -23<sup>rd</sup> November, 2018

Venue: NIIS Training Centre, 1b Shiro Street Fadeyi, Yaba, Lagos,

Fees N125, 000 per participant

## **30. Tools and Techniques for Carrying out Business Background Investigations**

Date: 11<sup>th</sup> – 12<sup>th</sup> June, 2018.

Venue: NIIS Training Centre, 1b Shiro Street Fadeyi, Yaba, Lagos.

Fees: N60,000 per participant

## **31. Basic Security Officer Course**

### **1<sup>st</sup> Batch**

Date: 18<sup>th</sup>-22<sup>nd</sup> June 2018

### **2<sup>nd</sup> Batch**

Date: 9<sup>th</sup> - 13<sup>th</sup> October 2018

Venue: NIIS Training Centre, 1B Shiro Street Fadeyi, Yaba, Lagos.

Fees: N180, 000 per participant

## **32. Port Facility Security Officer Course (PFSO)**

### **1<sup>st</sup> Batch**

Date: 5<sup>th</sup> – 7<sup>th</sup> June, 2018

### **2<sup>nd</sup> Batch**

Date: 13<sup>th</sup> – 15<sup>th</sup> August, 2018

Venue: Limeridge Hotel, Chevron Drive, Lekki, Lagos

Fees: #325,000 per participant

## **33. Effective Investigation Course**

### **1<sup>st</sup> Batch**

Date: 9<sup>th</sup> – 13<sup>th</sup> July, 2018

**2<sup>nd</sup> Batch**

Date: 16<sup>th</sup> – 20<sup>th</sup> October, 2018  
Venue: NIIS Training Centre, 1b Shiro Street Fadeyi, Yaba, Lagos  
Fees: #200,000 per participant

**34. Cash in Transit (CIT) Operations Training**

**1<sup>st</sup> Batch**

Date: 12<sup>th</sup> – 14 July, 2018

**2<sup>nd</sup> Batch**

Date: 23<sup>rd</sup> – 24<sup>th</sup> August, 2018  
Venue: NIIS Training Centre, 1b Shiro Street Fadeyi, Yaba, Lagos  
Fees: #100,000 per participant

**35. Practices and Procedures for Effective Security Operation (Duty Officer's Course)**

Date: 17<sup>th</sup> – 20<sup>th</sup> July, 2018.  
Venue: NIIS Training Centre, 1b Shiro Street Fadeyi, Yaba, Lagos.  
Fees: N150,000 per participant

**36. Protocol, Logistics and Escort Training**

**1<sup>st</sup> Batch**

Date: 25<sup>th</sup> – 27<sup>th</sup> July, 2018

**2<sup>nd</sup> Batch**

Date: 4<sup>th</sup> – 6<sup>th</sup> October, 2018  
Venue: NIIS Training Centre, 1b Shiro Street Fadeyi, Yaba, Lagos  
Fees: #75,000 per participant

**37. Retail Chain Security Training**

**1<sup>st</sup> Batch**

Date: 9<sup>th</sup> - 10<sup>th</sup> August, 2018

**2<sup>nd</sup> Batch**

Date: 5<sup>th</sup> – 6<sup>th</sup> November, 2018  
Venue: NIIS Training Centre, 1b Shiro Street Fadeyi, Yaba, Lagos  
Fees: #75,000 per participant

**38. How to use Consultants as a Protection Resource**

**1<sup>st</sup> Batch**

Date: 13<sup>th</sup> - 16<sup>th</sup> August, 2018

**2<sup>nd</sup> Batch**

Date: 26th - 29<sup>th</sup> November, 2018  
Venue: Limeridge Hotel, Chevron Drive, Lekki, Lagos  
Fees: #250,000 per participant

### **39. Security Supervision and Management**

#### **1<sup>st</sup> Batch**

Date: 3<sup>rd</sup> -7<sup>th</sup> September 2018

#### **2<sup>nd</sup> Batch**

Date: 24<sup>th</sup>-28<sup>th</sup>September 2018

#### **3<sup>rd</sup>Batch**

Date: 14<sup>th</sup> – 16<sup>th</sup> November, 2018

Venue: NIIS Training Centre, 1b Shiro Street Fadeyi, Yaba, Lagos

Fee: ₦120,000 per participant.

### **40. Anti- Terrorism and Effective Threat Response**

Date: 17<sup>th</sup> – 20<sup>th</sup> September, 2018.

Venue: NIIS Training Centre, 1b Shiro Street Fadeyi, Yaba, Lagos.

Fee: ₦100,000 per participant.

### **41. Selecting and Administering the Security and Services Contract**

#### **1<sup>st</sup> Batch**

Date: 11<sup>th</sup> – 13<sup>th</sup> July, 2018

#### **2<sup>nd</sup> Batch**

Date: 26<sup>th</sup> – 28<sup>th</sup> September, 2018

Venue: NIIS Training Centre, 1b Shiro Street Fadeyi, Yaba, Lagos

Fees: #100,000 per participant

### **42. Certificate in Intelligence Analysis**

#### **1<sup>st</sup> Batch**

Date: 3<sup>rd</sup> – 6<sup>th</sup> October, 2018

#### **2<sup>nd</sup> Batch**

Date: 3<sup>rd</sup> – 6<sup>th</sup> December, 2018

Venue: NIIS Training Centre, 1b Shiro Street Fadeyi, Yaba, Lagos

Fees: #160,000 per participant

### **43. Corporate Security Manager's Course**

Date: 10<sup>th</sup> – 13<sup>th</sup> October 2018  
Venue: NIIS Training Centre, 1B Shiro Street Fadeyi, Yaba, Lagos  
Fee: #250,000 per participant for members and #300,000 for non - members.

#### **44. Certificate in Training and Assessment**

##### **1<sup>st</sup> Batch**

Date: 26<sup>th</sup> – 29<sup>th</sup> June, 2018  
Venue: Ghana  
Fees: #300,000 per participant

##### **2<sup>nd</sup> Batch**

Date: 16<sup>th</sup> – 19<sup>th</sup> October, 2018  
Venue: NIIS Training Centre, 1b Shiro Street Fadeyi, Yaba, Lagos  
Fees: #300,000 per participant

#### **45. Developing and Implementing a Security Master Plan**

##### **1<sup>st</sup> Batch**

Date: 17<sup>th</sup>-20<sup>th</sup> October 2018  
Venue: NIIS Training Centre, 1B Shiro Street Fadeyi, Yaba, Lagos.

##### **2<sup>nd</sup> Batch**

Date: 6<sup>th</sup>-9<sup>th</sup> November, 2018  
Venue: NIIS Training Centre, 1BShiro Street Fadeyi, Yaba, Lagos.  
Fees: ₦100,000 per participant.

#### **46. Protecting Offshore Oil and Gas Installations**

##### **1<sup>st</sup> Batch**

Date: 27<sup>th</sup> – 30<sup>th</sup> June, 2018  
Venue: Ghana  
Fees: #300,000 per participant

##### **2<sup>nd</sup> Batch**

Date: 16<sup>th</sup> – 19<sup>th</sup> July, 2018  
Venue: Limeridge Hotel, Chevron Drive, Lekki, Lagos  
Fees: #300,000 per participant

##### **3<sup>rd</sup> Batch**

Date: 11<sup>th</sup> – 14<sup>th</sup> December, 2018

Venue: Limeridge Hotel, Chevron Drive, Lekki, Lagos  
Fees: #300,000 per participant

#### **47. Security Report Writing**

##### **1<sup>st</sup> Batch**

Date: 18<sup>th</sup> -20<sup>th</sup> October 2018

##### **2<sup>nd</sup> Batch**

Date: 23<sup>rd</sup>-25<sup>th</sup> October 2018

Venue: NIIS Training Centre, 1B Shiro Street Fadeyi, Yaba, Lagos.

Fees: ₦75,000 per participant.

#### **48. Security Operations Management**

Date: 23<sup>rd</sup>-25<sup>th</sup> October, 2018

Venue: NIIS Training Centre, 1B Shiro Street Fadeyi, Yaba, Lagos.

Fee: ₦100,000 per participant.

#### **49. 11<sup>th</sup> Annual industrial Security Summit/ Fellowship Awards Ceremony**

Date: 25<sup>th</sup> and 26<sup>th</sup> October, 2018.

Venue: Asaba

Fee: ₦50,000 per participant.

#### **50. Assets Management Protection**

Date: 13<sup>th</sup> -16<sup>th</sup> November 2018

Venue: NIIS Training Centre, 1B Shiro Street Fadeyi, Yaba, Lagos.

Fee: ₦100,000 per participant.

#### **51. Improving Security Delivery and Competency Enhancement Course**

Date: 12<sup>th</sup>-16<sup>th</sup> November 2018

Venue: NIIS Training Centre, 1B Shiro Street Fadeyi, Yaba, Lagos.

Fee: ₦100,000 per participant

#### **52. Control Room Operation Course**

Date: 26<sup>th</sup> – 29<sup>th</sup> November, 2018

Venue: NIIS Training Centre, 1bShiro Street Fadeyi, Yaba, Lagos

Fee: N100, 000 per participant

#### **53. Developing and Implementing Security Operation Strategies**

Date: 19<sup>th</sup> – 25<sup>th</sup> November 2018  
Venue: Dubai  
Fee: \$2,500 per participant.

**54. Effective Physical Security Techniques**

Date: 3<sup>rd</sup> -9<sup>th</sup> December 2018  
Venue: Ghana  
Fee: \$2,500 per participant

**55. Protective Intelligence Course**

**1<sup>st</sup> Batch**

Date: 7<sup>th</sup> -9<sup>th</sup> November 2018

**2<sup>nd</sup> Batch**

Date: 5<sup>th</sup> -7<sup>th</sup> December, 2018  
Venue: NIIS Training Centre, 1B Shiro Street Fadeyi, Yaba, Lagos  
Fee: N100, 000 per participant

**56. Strategic Security Management**

Date: 27<sup>th</sup> – 29<sup>th</sup> November, 2018  
Venue: NIIS Training Centre, 1B Shiro Street Fadeyi, Yaba, Lagos.  
Fee: ~~N~~150,000 per participant.

**57. Effective Access Control Techniques**

Date: 4<sup>th</sup> – 6<sup>th</sup> December, 2018  
Venue: Limeridge Hotel, Chevron Drive, Lekki, Lagos.  
Fee: ~~N~~350,000 per participant.

**58. Certified Security Specialist (CSS) Training Program**

Commencement:

Date: 27<sup>th</sup> Batch: 17<sup>th</sup> March, 2018  
28<sup>th</sup> Batch: 21<sup>st</sup> July, 2018  
29<sup>th</sup> Batch: 10<sup>th</sup> November, 2018

Venue: Lagos, Abuja, Warri and Portharcourt Centres.

Total fees: N120, 000 per participant, for this program all fees to be paid into First Bank Plc, Account No: 2007786868, Sterling Bank, Account No: 0025957708

**59. Emergency Situation Management Course**

**1<sup>st</sup> Batch**

Date: 8<sup>th</sup> – 10<sup>th</sup> May, 2018  
Venue: NIIS Training Academy, 1b Shiro Street, Fadeyi, Yaba, Lagos.  
Fee: ₦150, 000 per participant

**2<sup>ND</sup> Batch**

Date: 28<sup>th</sup> – 30<sup>th</sup> November, 2018  
Venue: NIIS Training Academy, 1b Shiro Street, Fadeyi, Yaba, Lagos.  
Fee: ₦150, 000 per participant

**60. Certified Functional Continuity Professional (CFCP)**

Date: 19<sup>th</sup> -25<sup>th</sup> November 2018  
Venue: Dubai  
Fee: \$2,500 per participant

**61. Security and Safety in a High Rise Building**

**1<sup>st</sup> Batch**

Date: 11<sup>th</sup> – 13<sup>th</sup> June, 2018  
Venue: NIIS Training Academy, 1b Shiro Street, Fadeyi, Yaba, Lagos.  
Fee: ₦150, 000 per participant

**2<sup>ND</sup> Batch**

Date: 26<sup>th</sup> – 28<sup>th</sup> November, 2018  
Venue: NIIS Training Academy, 1b Shiro Street, Fadeyi, Yaba, Lagos.  
Fee: ₦150, 000 per participant

**62. Security Guard Training Course**

**1<sup>st</sup> Batch**

Date: 13<sup>th</sup> June, 2018  
Venue: NIIS Training Academy, 1b Shiro Street, Fadeyi, Yaba, Lagos.  
Fee: ₦15, 000 per participant

**2<sup>ND</sup> Batch**

Date: 28<sup>th</sup> November, 2018  
Venue: NIIS Training Academy, 1b Shiro Street, Fadeyi, Yaba, Lagos.  
Fee: ₦15, 000 per participant

**63. Executive Certified Security Specialist**

Date: 2<sup>nd</sup> – 13<sup>th</sup> July, 2018  
Venue: Ghana  
Fees: #300,000 per participant



The above mentioned programs are designed for security personnel in the private and public sector.

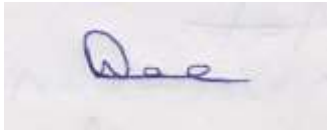
Please note that our cancellation policy is at least 5 business days before the start of a program for a full refund.

Please fill the attached nomination form and send your nominations to us in good time to enable us conclude all arrangements necessary for the successful conduct of the workshops.

Naira payments to be made in favour of Nigerian Institute for Industrial Security Zenith Bank Account Number 1011954328 or in the name of NIIS Integrated Ventures Zenith Bank Account Number 1013880580 , in the name of Nigerian Institute for Industrial Security.

Thanks for your kind consideration

Yours faithfully

A rectangular box containing a handwritten signature in blue ink. The signature appears to be 'Wilson Esangbedo'.

**WILSON ESANGBEDO, CPP, FNIIS**

*Executive Secretary*

## **INVITATION TO ATTEND OUR PROGRAMS**

The institute is pleased to invite your organization to nominate participants to attend the following workshops listed as follows:-

### **1. The Art and practice of Security Surveying**

**Objective:** - This program is designed to equip participants with skills in conducting risk assessment for their organization through a security audit template.

**Program Benefits:** After completing this program, participants will be able to

- a) Carry out a security audit for their organization
- b) Analyze the result of the security audit.
- c) Write a concise security audit report.

### **Course Content**

- ❖ Vulnerability and threat identification
- ❖ Security checklist
- ❖ Security audit techniques
- ❖ Survey methodology
- ❖ Onsite security risk assessment
- ❖ Security guard service checklist
- ❖ Carrying out the security audit
- ❖ Analyzing findings from the security audit process
- ❖ Writing the security audit report

### **1<sup>st</sup> Batch**

Date: 5<sup>th</sup> – 7<sup>th</sup> February 2018

### **2<sup>nd</sup> Batch**

Date: 4<sup>th</sup> - 6<sup>th</sup> December 2018

Venue: NIIS Training Centre, 1b Shiro Street Fadeyi, Yaba, Lagos

Fees: #100,000 per participant for non-members and #75,000 for members

### **2. Advanced Control Room Course**

**Objective:** This program has been designed to maximize performance of the control room. The attendee will also update existing operations and practices.

**Program Benefits:** At the end of the program, the participant will be able to:

- Manage data
- Operate efficiently all control room equipments
- Carry out digital recording and storage
- Understand CCTV equipments and applications

### **Course Content**

- Codes of practice and standards
- Digital recording and storage
- Using the CCTV equipment and applications
- Data management, storage and application
- Developing evidential criteria in proving incidence
- Safety in the control room
- Communicating your requirements to management
- Managing emergencies and responding to distress calls
- Managing the boss and relating with the team
- The art and practice of tracking company assets on water and land

### **1<sup>st</sup> Batch**

Date: 19<sup>th</sup> -23<sup>rd</sup> February, 2018

### **2<sup>nd</sup> Batch**

Date: 21<sup>st</sup> – 25<sup>th</sup> May, 2018

Venue: Limeridge Hotel, Chevron Drive, Lekki, Lagos

Fee: ₦190,000 per participant

## **3. Hostile Environment Awareness Training (Heat)**

**Objective:** -This program is designed to equip participants with skills in managing risk in environments with security challenges.

**Program Benefits:** After completing this program, participants will be able to

- a. Recognize and avoid potential threats enabling them to operate effectively in high risk security zones.
- b. Carry out a risk assessment of their operational areas and learn about travel pattern analysis.
- c. Detect attacks before it happens.
- d. Recognize pre-incident indicator of terrorist attacks.

### **Course Content**

- ❖ Cultural Awareness

- ❖ Communication and Voice Procedure
- ❖ Journey Management: Safety and security procedure for vehicle movement.
- ❖ Abduction, Kidnap and Ransom Avoidance
- ❖ First Aid and Road Accident Response
- ❖ Tracking Systems
- ❖ Incident Reaction Training
- ❖ Hostage Survival
- ❖ Surveillance, Detection and evasion
- ❖ Security and situational awareness
- ❖ Target Hardening

**1<sup>st</sup> Batch**

Date: 21<sup>st</sup> – 23<sup>rd</sup> February 2018

**2<sup>nd</sup> Batch**

Date: 10<sup>th</sup> – 12<sup>th</sup> July 2018

Venue: NIIS Training Centre, 1b Shiro Street Fadeyi, Yaba, Lagos

Fees: #100,000 per participant

**4. Advanced Guard force Management**

**Objective:** - This program is designed to equip participants with skills in managing the guard force with security challenges.

**Program Benefits:** - After completing this program, participants will be able to:

- ❖ Operate, maintain and staff the company monitoring centre
- ❖ Implement best practices for physical security
- ❖ Establish and implement performance metrics for guard management
- ❖ Understand the impact of modern trends and recent issues in guard force management
- ❖ Learn how to incorporate security officers into emergency response plans and community policing for effective crime control

**Course Content**

- ❖ Security organization, function and implementation.
- ❖ Security Administration and office management
- ❖ Security operations and logistics
- ❖ Effective security supervision
- ❖ Customer relations
- ❖ Monitoring centre skills
- ❖ Access control systems and visitor processing and management
- ❖ Contract security standards and guidelines
- ❖ The incident command system
- ❖ Site survey and effective reports
- ❖ Security performance audit

❖ Guard patrol monitoring skills

**1<sup>st</sup> Batch**

Date: 12<sup>th</sup> - 14<sup>th</sup> February, 2018

**2<sup>nd</sup> Batch**

Date: 19<sup>th</sup> – 21<sup>st</sup> June, 2018

Venue: NIIS Training Centre, 1b Shiro Street, Fadeyi, Yaba, Lagos.

**3<sup>rd</sup> Batch**

Date: 27<sup>th</sup> - 29<sup>th</sup> June, 2018

Venue: NIIS Training Centre former NUPENG House along Refinery Road by Army Barracks Junction, Warri, Delta State.

Fees: N100, 000 per participant for non members and N75, 000 per participant for corporate members.

**5. Strategies for Combating the Act of Kidnap**

**Objective:-** This program has been designed to expose participants to the modus operandi of kidnapers, preventive strategies as well as methods of resolving kidnap incidents.

**Program benefit:** - At the end of the program, participants will:-

- \* Understand how kidnap incidents are planned and executed
- \* Know how to respond to kidnap incidents
- \* Know how to avoid being a victim of kidnap

**Course content**

- \* Kidnapping and Kidnappers
- \* Five Stages of Kidnap
- \* The Kidnap Incident
- \* Kidnap Response
- \* Kidnap Negotiation Skills
- \* Kidnap Avoidance and Survival

**1<sup>st</sup> Batch**

Date: 5<sup>th</sup> – 6<sup>th</sup> March 2018

**2<sup>nd</sup> Batch**

Date: 3<sup>rd</sup> - 4<sup>th</sup> May 2018

Venue: NIIS Training Centre, 1b Shiro Street Fadeyi, Yaba, Lagos

Fees: ₦100,000 per participant.

**6. Risk Assessment and Risk Management for Oil and Gas Security Operations**

**Objectives:** Security operation personnel need to use tried and accepted techniques for managing identified practical strategies for dealing with issues as they emerge.

**Program Benefits:** After completing this program, participants will:-

- ❖ Identify threat and opportunities and weigh their relative value in security operation
- ❖ Control multiple risks, using limited strategies
- ❖ Evaluate risk assessment and risk management in security operation

**Course Content**

A. Pros and cons. of risk management

- ❖ Practical experience with risk assessment and risk management in oil and gas industry
- ❖ Risk management in security operation
- ❖ Business risk versus technical risk

B. Risk management process wheel and identification of risk

- ❖ Proactive risk management process
- ❖ Risk management process wheel
- ❖ The risk register
- ❖ Risk management planning
- ❖ Risk identification
- ❖ Risk identification tools and techniques

C. Risk Analysis

- ❖ Qualitative risk analysis
- ❖ Quantitative risk analysis

D: Risk responses and managing risks

- ❖ Risk response planning
- ❖ Building a risk management plan
- ❖ Calculating risk management budget
- ❖ Monitoring and reviewing

E: Reporting risk management outcome:

- ❖ Creating an oil and gas risk questionnaire
- ❖ Risk evaluation
- ❖ Risk evaluation report

**1<sup>st</sup> Batch**

Date: 5<sup>th</sup> – 9<sup>th</sup> March, 2018

**2<sup>nd</sup> Batch**

Date: 23<sup>rd</sup> - 27<sup>th</sup> July, 2018

Venue: Limeridge Hotel, Chevron Drive, Lekki, Lagos

Fees: #385,000 per participant

## 7. **Emerging Security Trends for Schools and Universities**

**Objective:** This program has been designed for security personnel working in educational institutions to enhance their knowledge of terrorist modus operandi as well as available techniques in mitigating terrorist threats and other criminal attacks.

**Program Benefits:** After completing this program, participants will;

- Understand security threats targeted at universities and schools
- Will know the signs of terrorist attacks
- Understand how to design and implement damage mitigation strategies

### **Course Content**

- Standard security practice for Schools and Universities
- Risk assessment and management
- Framework for eliminating sexual harassment
- Facility Security Plan and Implementation
- Terrorist Recognition Skills
- Setting up and managing anti-cult task force in schools and Universities
- The use of intelligence in effective security operations
- Managing and supervising law enforcement deployed to Schools and Universities
- Procedures in quelling students' demonstration and riots
- Using latest technology in Crime Prevention

Date: 21<sup>st</sup> –23<sup>rd</sup> March, 2018

Venue: Landmark Centre, Victoria Island, Lagos.

Fees: N70, 000 per participant

## 8. **Detecting Forgery in Fraud Investigation**

**Objectives:** This program will equip participants with the knowledge of basic concept of handwriting identification and to provide them with practical tips that expedite foreigner detection.

**Program Benefits:** After completing this program, participants will:-

- Understand how to identify authentic signatures
- Know how forgeries are perpetrated
- Know how to examine documents

### **Course Content**

- A. How forgery is perpetrated
- School model
  - Common vs unique features
  - Handwriting indicator
  - Elements that affect handwriting

- voluntary and involuntary features
- B. Identifying authentic signatures
  - About authentic signature
  - The range of natural variation
  - Same person, different writing styles
  - Symbolic signatures
- C. About forgeries
  - Most common forgeries
  - About forged signatures
  - Case studies
- D. Document examination
  - What is a document examiner
  - Training and experience in document examination
  - The art and practice of document examination

### **1<sup>st</sup> Batch**

Date: 19<sup>th</sup> – 22<sup>nd</sup> March, 2018

### **2<sup>nd</sup> Batch**

Date: 2<sup>nd</sup> – 5<sup>th</sup> July, 2018

Venue: NIIS Training Centre, 1b Shiro Street Fadeyi, Yaba, Lagos

Fees: #160,000 per participant

## **9. Managing Spontaneous Community Volunteers in Disasters**

**Objective:** This program is designed to equip participants with skills in managing volunteers who spring up to help when there is a disaster.

**Program Benefits:** After completing this program, participants will;

- Understand how the incident command system works
- Know the many faces of disaster volunteers
- Know how to develop a protocol that volunteers will follow
- Know how to build a resilient disaster team

### **Course Content**

- life cycle of disaster response
- The incident command system
- Developing protocols for volunteers to follow
- Building a resilient team
- Deploying technology in disaster response
- Communication strategy in handling volunteers
- Screening and setting up a volunteer reception centre

Date: 3<sup>rd</sup>– 4<sup>th</sup> April, 2018

Venue: Eko Hotel & Suites Victoria Island, Lagos.



Fees: N150,000 per participant

## 10. Strategies for Combating Terrorism in Corporate Organizations

**Objective:** - This program has been designed for security personnel looking to enhance their efforts and capabilities to combat threats by enhancing their understanding of both current and future threats and terrorist modus operandi as well as available techniques and methodologies aimed at significantly mitigating those threats.

### **Program Benefit**

- ❖ After completing this program, participants will:
- ❖ Know how the terrorist design and implement their programs of terror.
- ❖ Know how to prevent a terrorist plot from manifesting against their organization
- ❖ Know the importance of intelligence gathering and surveillance in corporate organization

### **Course Content**

- ❖ Techniques in identifying potential terrorists
- ❖ Signs of an impending terrorist attack and how to recognize them
- ❖ Terrorists motives, tactics and methods
- ❖ Modern insurgency groups in Nigeria and how to avoid their attention
- ❖ The importance of access control, information protection, pre-employment screening and awareness training in combating terrorism
- ❖ Damage mitigation strategies.

Date: 9<sup>th</sup>- 11<sup>th</sup> April 2018

Venue: NIIS Training Centre, 1b Shiro Street Fadeyi, Yaba, Lagos.

Fees N100,000 per participant

## 11. Strategies for Protecting Critical National Infrastructure Assets

**Objective:** The program has been designed for security personnel working in establishments designated as critical national infrastructure to enable them understand their duties and responsibilities and gain confidence to deal with incidents efficiently

**Program Benefits:** After completing this program, participants will;

- Know their duties and responsibilities
- Acquire skills and knowledge in managing risks associated with critical national infrastructure assets
- Know how to harden their assets against crime

### **Course Content**

- Identifying security risks

- Assessing and Mitigating security risks
- Hardening critical national infrastructure assets against crime
- Auditing and improving an existing security system
- Developing and Implementing a security plan for the facility

**1<sup>st</sup> Batch**

Date: 10<sup>th</sup> – 12<sup>th</sup> April 2018.

**2<sup>nd</sup> Batch**

Date: 1<sup>st</sup>– 3<sup>rd</sup> August, 2018.

Venue: NIIS Training Centre, 1b Shiro Street, Fadeyi, Yaba, Lagos.

Fees: N150,000 per participant

**12. Emerging Trends in Executive Protection**

**Objective:** This comprehensive program is designed to sharpen the skills of V.I.P Protection Specialist and arm them with modern skills in VIP Protection. It will also serve as an intensive refresher for experienced protection specialist.

**Program Benefits**

- ❖ Know how to plan and implement advance survey
- ❖ Understand workplace, transportation and residential security issues
- ❖ Understand counter surveillance techniques and their application to V.I.P protection
- ❖ Understand the significance of the choreography of protection

**Course Content**

- ❖ Threat analysis and assessment
- ❖ Executive protection concept
- ❖ Advance procedure
- ❖ Proper dress and etiquette
- ❖ Choreography of Protection
- ❖ Counter Surveillance
- ❖ Hardening vehicle movement
- ❖ Critical leadership skills for directing an Executive Protection Program

**1<sup>st</sup> Batch**

Date: 11<sup>th</sup> – 13<sup>th</sup> April, 2018

**2<sup>nd</sup> Batch**

Date: 4<sup>th</sup> – 6<sup>th</sup> September, 2018

Venue: NIIS Training Centre, 1B Shiro Street Fadeyi, Yaba, Lagos.

**Fee:** N100, 000 per participant

### 13. Managing the Security function

**Objective:** This course is designed for security managers whose organizations face fresh threats and challenges on a daily basis. They will be exposed to skills to design, influence and implement policies, and practices which distribute responsibility for security to everyone within the organization.

**Program Benefits:** At the end of the program, the participant will:

- Know how to create an organizational culture of security
- Know how to use effective management styles
- Know how to manage risk

#### **Course Content**

- Effective security management styles
- Achieving organizational goals, targets and objectives
- Creating an organizational culture of security
- Risk management and control
- Making security a profit centre
- Use of security metrics in improving efficiency of security operation
- Use of intelligence in managing security operations
- Managing the security team

#### **1<sup>st</sup> Batch**

Date: 16<sup>th</sup> -20<sup>th</sup> April, 2018

#### **2<sup>nd</sup> Batch**

Date: 13<sup>th</sup> – 17<sup>th</sup> August, 2018

Venue: Limeridge Hotel, Chevron Drive, Lekki, Lagos

Fee: ~~N~~400,000 per participant

### 14. Community Liaison and Conflict Resolution Course

**Objective:-** This program is designed to equip the participants with skills in managing effective conflict in the workplace.

**Program benefits:-** After completing this program participants will:-

- (a) Understand the root causes of workplace conflict.
- (b) Know how to resolve workplace conflicts.
- (c) Know how to apply the principles of effective negotiation and reconciliation techniques in conflict resolution.

#### **Course content**

- Causes of conflict

- Skills for effective community liaison
- Ways of addressing conflict
- Steps for resolution of conflict
- Importance of negotiation in conflict resolution
- Reconciliation as an effective tool in conflict management

### **1<sup>st</sup> Batch**

Date: 18<sup>th</sup> – 20<sup>th</sup> April 2018

Venue: NIIS Training Centre, 1B Shiro Street Fadeyi, Yaba, Lagos.

### **2<sup>nd</sup> Batch**

Date: 5<sup>th</sup> -7<sup>th</sup> September 2018

Venue: NIIS Training Centre, 2<sup>nd</sup> Floor, 61B Aba Porthacourt Road opposite craft centre by Matinee Restaurant, D line Porthacourt, Rivers State.

Fees: N100, 000 per participant

## **15. Crime Prevention in Houses of Worship**

**Objective:** This program has been designed to expose participants to the modus operandi of criminals and strategies in preventing crime in houses of worship

**Program Benefits:** After completing the program, participants will;

- Understand their role in crime prevention in their place of worship
- Know how to plan for crime prevention
- Know how to manage disruptive incidents
- Know how to manage contractual security arrangements

### **Course Content**

- Religious facility crime problems
- Security programs for religious facilities
- security and Crime prevention planning
- Protecting the congregation including children and youths
- Managing Disruptive incidents
- Managing security services
- Effective security system and radio communication
- The role of religions leaders in crime prevention in the houses of worship

Date: 23<sup>rd</sup> April 2018

Venue: Airport Hotel Ikeja, Lagos.

Fees: N50,000 per participant

## **16. Managing the Guard Force**

**Objectives:** This program will equip the participants with skills and knowledge to manage the guard force.

**Program Benefits:** After completing this program, participants will:

- Know how to administer and manage the guard force
- Know how to manage guard operation with effective logistics
- Know how to supervise the guard force and plan for crisis

### **Course Content**

- Organization and function
- Managing the guards
- Administration and office Management
- Effective personnel management
- Budgeting and funding company operation
- Planning for logistics
- Effective training template for guard and supervisor and monitoring
- Supervision and planning for crisis

### **1<sup>st</sup> Batch**

Date: 23<sup>rd</sup> – 27<sup>th</sup> April, 2018

### **2<sup>nd</sup> Batch**

Date: 9<sup>th</sup>– 13<sup>th</sup> July, 2018

Venue: NIIS Training Centre, 1b Shiro Street Fadeyi, Yaba, Lagos

Fees: #150,000 per participant

## **17. Protecting Hotels and Tourist Sites from Terrorist Attacks**

**Objective:** This program has been designed for security personnel in the hospitality industry wishing to enhance their skills in combating and mitigating terrorist threats to their facilities.

**Program Benefits:** After completing this program, participants will;

- Understand how terrorists plan their plots and implement
- Be exposed to terrorist threat mitigation strategies
- Know how to harden their facilities and assets against terrorist attacks

### **Course Content**

- Risk assessment
- Hotel security plan
- Effective physical security
- Predicting and identifying terrorist activities
- Terrorist's methods tactics and motives
- Damage mitigation strategies
- Setting up effective intelligence framework

Date: 26<sup>th</sup> – 27<sup>th</sup> April, 2018.

Venue: Abuja Sheraton Hotel, Abuja.

Fees: N100,000 per participant

## 18. Persuading Senior Management with Effective Evaluated Security Metrics

**Objective:** This program is designed to equip participants with skills in persuading senior management with security metrics

**Program Benefits:** After completing the program, participants will;

- Know how to improve the efficiency of security operations through metrics
- Know how to effectively present metrics to executive management in a persuasive manner.
- Know how to evaluate and audit existing security metrics for improved security operations

### **Course Content**

- Developing security metrics
- Evaluating and auditing security metrics
- The art of communicating security metrics to management
- Pitfalls in using security metrics
- Use of security metrics in budget defence.
- Improving security standards and efficiency thorough use of security metrics

Date: 2<sup>nd</sup>– 4<sup>th</sup> May, 2018

Venue: NIIs Training Centre, 1b Shiro Street Fadeyi, Yaba, Lagos.

Fees: N100,000 per participant

## 19. The Art and Practice of Conducting Employment Screening and Background Checks

**Objectives:** - This program is designed to equip participants with skills in carrying out employment screening and background checks to maintain a safe and profitable workplace for the benefit of the company.

**Program Benefits:** - After completing this program, participants will be able to

- ❖ Carry out safe hiring
- ❖ Understand the dynamics of pre-employment screening and background checks
- ❖ Know how to select a background screening company.

### **Course Content:-**

- ❖ Due diligence and negligent hiring
- ❖ The safe hiring program
- ❖ Application, interview and the reference process
- ❖ The dynamics of pre-employment screening

- ❖ Selecting and working with a background screening company.

### **1<sup>st</sup> Batch**

Date: 7<sup>th</sup> - 8<sup>th</sup> May 2018

### **2<sup>nd</sup> Batch**

Date: 20<sup>th</sup> -21<sup>st</sup> August, 2018

Venue: NIIS Training Centre, 1B Shiro Street Fadeyi, Yaba, Lagos.

Fees: ₦65,000 per participant.

## **20. Fire Risk Assessment Course**

**Objectives:** This program is designed to provide skills to enable participants undertake fire assessments.

**Program Benefits:** After completing this program, participants will:

- Understand key legislation in fire assessment
- Know how to assess risks
- Understand safety culture and attitude

### **Course Content**

- Risk perception
- Safety culture attitude and fire management
- Basic terminology
- Key legislation
- Fire risk assessment documentation

Date: 8<sup>th</sup> – 9<sup>th</sup> May, 2018.

Venue: NIIS Training Centre, 1b Shiro Street Fadeyi, Yaba, Lagos.

Fees: ₦40,000 per participant

## **21. The Science of Fingerprint and its Importance**

**Objective:** This program will help participants understand the science and effective practice of fingerprint administration in corporate organizations in Nigeria.

**Program Benefits:** After completing this program, participants will:

- know how to take and record fingerprints using the right equipment
- Understanding finger print patterns and the basis of fingerprint identification
- Know how to lift fingerprints from a crime scene

### **Course Content**

- Taking fingerprints
- Friction ridges the skin and ridge characteristics

- Fingerprint patterns
- Lifting fingerprint from a crime scene
- Scientific basis of fingerprint identification
- Fingerprint forms for security organization

**1<sup>st</sup> Batch**

Date: 16<sup>th</sup> – 18<sup>th</sup> May, 2018

**2<sup>nd</sup> Batch**

Date: 13<sup>th</sup> – 15<sup>th</sup> September, 2018

Venue: NIIS Training Centre, 1b Shiro Street Fadeyi, Yaba, Lagos

Fees: #75,000 per participant

**22. Advanced Investigation Techniques**

**Objective:** This program builds on the skills acquired in the General Investigation Course and is designed to equip the participants with knowledge and skills in handling complex corporate investigation

**Program Benefits:** At the end of the program, participants will:

- ❖ Know how to manage the investigation team.
- ❖ Know how to record, analyze and store evidence
- ❖ Know how to analyze signatures and handwriting
- ❖ Know how to handle complex investigation.

**Course Content:**

- ❖ Investigation management
- ❖ Investigation team selection and allocation of roles
- ❖ Investigation budgeting
- ❖ Jurisdiction and law enforcement agencies
- ❖ Investigative interviewing
- ❖ Analysis of information
- ❖ Surveillance techniques
- ❖ Handling informants
- ❖ Recording and storage of evidence
- ❖ Analysis of evidence
- ❖ Report writing
- ❖ Assessing an individual from his signature and handwriting
- ❖ Dealing with management interference in the investigation process
- ❖ Conducting due diligence on companies: problems and setbacks
- ❖ Resources for effective background investigation
- ❖ How to handle inconclusive incident investigations

Date: 21<sup>st</sup> - 24<sup>th</sup> May 2018

Venue: NIIS Training Centre, 1B Shiro Street Fadeyi, Yaba, Lagos.

Fees: ₦150,000 per participant



## 23. **7<sup>th</sup>Annual Conference of Heads of Security and Executives of Security Companies in Nigeria.**

**Theme:** Managing an Effective Security Service

**Objectives:** This program will equip the participants with skills and knowledge in making security function effectively.

**Program Benefits:** After completing this program, participants will:

- Know how to realign the security function for effectiveness
- Know how to use appropriate assessment tools in security auditing to determine the security posture of the organization
- Know the obstacles militating against security effectiveness

### **Course Content**

- Managing the security function
- Effective compliance security program
- Using security metrics in driving the corporate assets protection program
- Making security relevant in all aspects of company business

**Theme:** Managing an Effective Security Service

**Date:** 17<sup>th</sup> – 18<sup>th</sup> May, 2018

**Venue:** Eko Hotel & Suites, Victoria Island, Lagos

**Fee:** ₦100,000 per participant

## 24. **Physical Security Planning and Implementation**

**Objective:-** In modern day security practice, security practitioners are required to apply current knowledge in safeguarding corporate assets of their organization.

**Program Benefits:-**After completing the program participants will gain valuable knowledge beneficial to him on how to improve an existing security system in order to get improved results. He will also be able to identify the most cost effective products and services needed by his organization to manage his company's physical security program.

### **Course Content:-**

- Phases in physical security planning
- Protection in-dept
- Facility planning and physical security
- Improving an existing security system
- Cost effective measures

### **1<sup>st</sup> Batch**

**Date:** 4<sup>th</sup>-7<sup>th</sup> June 2018

### **2<sup>nd</sup> Batch**

Date: 14<sup>th</sup> -17<sup>th</sup> August 2018  
Venue: NIIS Training Centre, 1b Shiro Street Fadeyi, Yaba, Lagos.  
Fee: #100,000 per participant for members and #120,000 for non members

## 25. General Investigation Course

**Objective:** - This program is designed to equip security personnel with the investigative skills to meet the daily challenges of the corporate environment.

**Program benefit:**- At the end of the program participants will:-

- \* Be exposed to interview and interrogation techniques,
- \* Know how to take statement and build up a case file
- \* Know how to write concise investigative reports

### **Course content**

- \* Interview and interrogation procedure
- \* Statement taking
- \* Confession inducement
- \* Judges rules
- \* Search procedures
- \* Detention and case referral
- \* Investigation report writing
- \* Court evidence procedure
- \* Investigation of fraud, theft and accident cases
- \* Crime scene technology

### **1<sup>st</sup> Batch**

Date: 5<sup>th</sup> -8<sup>th</sup> June 2018

### **2<sup>nd</sup> Batch**

Date: 6<sup>th</sup> -9<sup>th</sup> August 2018

### **3<sup>rd</sup> Batch**

Date: 7<sup>th</sup> -9<sup>th</sup> November, 2018

Venue: NIIS Training Centre, 1BShiro Street Fadeyi, Yaba, Lagos

Fee: ₦120,000 per participant

## 26. 2<sup>nd</sup> Annual Conference for Schools and Tertiary Institutions in Nigeria

**Theme: Crime prevention Strategies for Schools and Tertiary Institutions in Nigeria**

**Objectives:** This program is designed for security personnel working in educational institutions to enhance their knowledge of terrorist modus operandi as well as available techniques in mitigating terrorist threats and other criminal attacks.

**Program Benefits:** After this program, participants will:

- Understand security threats targeted at schools and tertiary institutions
- Will know signs of terrorist attacks
- Understand how to design and implement damage mitigation strategies

**Course Content**

- Cult groups :- Identifying, monitoring and clamping down on this crime
- Intelligence gathering
- Setting up a network of information for effective crime prevention
- Conducting security risk assessment
- Periodic security audit for schools
- How to make law enforcement agencies effective and work for your organization
- Drawing up a risk management framework for schools and tertiary institution

Date: 21st – 22<sup>nd</sup> July, 2018

Venue: Human Resources Development Centre, Unilag, Lagos

Fess: N75,000

**27. Integrated Security and Safety Management in Hotels and Hospitality Industry**

**Objective:** This program is designed to improve security processes and eliminate defects. It will provide security administrators with invaluable tools to improve security practices, implement and measure the effectiveness of internal security controls.

**Program Benefit:** After the completion of this program, participants will:

- Learn how to create a compelling vision for security operations that meets future business objectives.
- Discover strategies of how to manage key relationships in the organization to ensure the security department’s success
- Will understand a range of techniques of assessing the status of security efficiency and effectiveness

**Course Content:**

A. Leadership and corporate governance

- Goals, Vision and mission of hotel and hospitality services
- Leadership and management team styles
- Hotel management
- Security and safety of hotel infrastructure
- Building a culture – Empowerment, trust and challenges
- Management: Principles and practice
- Hotel and hospitality accounting procedures

- B. Types and characteristics of hotel business
  - Categories of hotels
  - Security in hotel and hospitality
  - Risk analysis, threat assessment and security assessment
  - Physical security and protection in hotels
  - Establishing security systems in hotel and hospitality environment
  - Securing food, beverages and lodging sections
  - Security services in maintenance and parking ramp security
  
- C. Cyber systems and security information technology
  - Electronic security and access control
  - Information security
  - Cyber security
  
- D. Developing security managerial skills
  - Communication skills
  - Committee meetings and reporting
  - Understanding interpersonal behavior
  - Monitoring and control techniques
  - Strategic security techniques
  
- E. Health, Safety and Environmental security
  - Hotel safety management
  - Hotel accident prevention
  - Occupational health and hygiene
  - First aid and CPR
  - Health, safety and environment
  
- F. Emergency Recognition, Response and prevention

**1<sup>st</sup> Batch**

Date: 12<sup>th</sup>- 13<sup>th</sup>June 2018  
 Venue: Human Resources Development Centre, Unilag, Lagos  
 Fess: N75,000

**2<sup>nd</sup> Batch**

Date: 9<sup>th</sup>- 10<sup>th</sup>October 2018  
 Venue: Human Resources Development Centre, Unilag, Lagos  
 Fess: N75,000

**28. Train the Trainer Course**

**Objective:** This program is designed to equip the participant with the skills, attitude and knowledge to enable them develop and implement training programs.

**Program Benefit:** At the end of the program, participants will be able to

- Design security programs to meet specific needs and challenges of the organization.
- Manage security training programs
- Conduct evaluation of the training conducted.

**Course content:**

- Identification of security learning needs
- Security program design and development
- Security training administration
- Preparing the security training budget
- Cost benefit analysis of security training
- Designing security training evaluation instrument

**1<sup>st</sup> Batch**

Date: 18<sup>th</sup> -22<sup>nd</sup> June, 2018

**2<sup>nd</sup> Batch**

Date: 24<sup>th</sup> – 28<sup>th</sup> September, 2018

Venue: Limeridge hotel, Chevron Drive, Lekki, Lagos

Fees: #350,000.000 per participant.

**29. Intelligence gathering and Information Management**

**Objective:-** This program will equip the participant with skills in information collection and management.

**Program Benefits:-** After completing this program, participants will:-

- Know how to gather information
- Analyze information and turn it into useful intelligence
- Know how to safeguard useful information and use it as evidence or in crime prevention.

**Course Content:-**

- Surveillance and intelligence gathering
- Managing information
- Safeguarding and classification of information
- Use of intelligence in evidence
- The use of information in security planning

**1<sup>st</sup> Batch**

Date: 12<sup>th</sup>- 14<sup>th</sup> June 2018

**2<sup>nd</sup> Batch**

Date: 27<sup>th</sup> -29<sup>th</sup> August 2018

**3<sup>rd</sup> Batch**

Date: 21<sup>st</sup> -23<sup>rd</sup> November, 2018  
Venue: NIIS Training Centre, 1bShiro Street Fadeyi, Yaba, Lagos,  
Fees N125, 000 per participant

### 30. **Tools and Techniques for Carrying out Business Background Investigations**

**Objectives:** This program is designed to equip participants with skills in carrying out effective business background investigation.

**Program Benefits:** After completing this program, participants will:

- Understand the dynamics of business background investigation
- Know how to carry out due diligence using appropriate technologies.
- Know how to use research and analytical tools in business background investigation

#### **Course Content**

- Format of business investigation
- Fundamentals of research and analysis
- Discovering and dissecting company information
- Investigating corporate officers and employers
- Asset and lien searching
- Using media resources
- Advanced strategies using internet resources
- Preparing the report

Date: 11<sup>th</sup> – 12<sup>th</sup> June, 2018.  
Venue: NIIS Training Centre, 1b Shiro Street Fadeyi, Yaba, Lagos.  
Fees: N60,000 per participant

### 31. **Basic Security Officer Course**

**Objective:** - This program is designed to sharpen and update the skills of security practitioners in security operations

#### **Program Benefits**

At the end of this program, participants will:-

- Know how to lead small teams to manage security operations
- Know how to determine appropriate response to security risk situations.
- Know how to handle emergencies in the workplace and plan for business continuity

#### **Course Content**

- ❖ Maintaining workplace safety
- ❖ Lead small teams for effective security operations
- ❖ Prepare and present evidence in court
- ❖ Store and protect information
- ❖ Plan and conduct evacuations of premises

- ❖ Organize personnel work priorities and development
- ❖ Contribute to effective workplace relationship
- ❖ Maintain security of environment
- ❖ Coordinate a quality security service to customers
- ❖ Prepare and present security documentation and reports
- ❖ Determine response to security risk situation
- ❖ Manage conflict through negotiation

### **1<sup>st</sup> Batch**

Date: 18<sup>th</sup>-22<sup>nd</sup> June 2018

### **2<sup>nd</sup> Batch**

Date: 9<sup>th</sup> - 13<sup>th</sup> October 2018

Venue: NIIS Training Centre, 1B Shiro Street Fadeyi, Yaba, Lagos.

Fees: N180, 000 per participant

## **32. Port Facility Security Officer Course (PFSO)**

**Objective:** This program is run in conjunction with Matral Training Centre, Tinapa and is designed to equip participants with skills in fulfilling their roles, responsibilities and duties as PFSO and also to share experiences and develop best practices

**Program Benefits:** After completing this program, participants will know:-

- The roles and responsibilities of a PFSO
- The principles of Ship and Port Security Assessments.
- The requirements and interpretation of the international Ship and Port Facility Security (ISPS) Code
- The roles of Government in Maritime Security
- Maritime threats and the ship/port interface
- Elements of a Ship and Port Security Plan

### **Course Content**

- ❖ The Threat
- ❖ How the risk is increased
- ❖ Ship Security
- ❖ The Company Security Officer
- ❖ Port Facility Security
- ❖ Ship Security Plan
- ❖ Security Levels
- ❖ ISPS Code
- ❖ Access Control

### **1<sup>st</sup> Batch**

Date: 5<sup>th</sup> – 7<sup>th</sup> June, 2018

**2<sup>nd</sup> Batch**

Date: 13<sup>th</sup> – 15<sup>th</sup> August, 2018

Venue: Limeridge Hotel, Chevron Drive, Lekki, Lagos

Fees: #325,000 per participant

**33. Effective Investigation Course**

**Objective:** This program builds on the skills acquired in the general investigation and advanced investigation courses and is designed to equip the participants to effectively handle serious internal investigation.

**Program Benefits:** At the end of the program, participants will:

- Understand the process and methods of handling corporate investigations
- Will know when and how to use outside resources
- Know how to handle employee theft investigation harassment, ethics violation, employment screening and background investigation

**Course Content**

- Process of investigation
- The fundamentals of fact finding
- The methods of investigation
- Case development`
- Litigation avoidance
- Multiple working hypotheses
  - ✓ Index of suspicion
  - ✓ The scientific method
  - ✓ The purpose of creating and testing hypotheses
  - ✓ Creativity
  - ✓ Evaluating probability
  - ✓ Chaos theory and the limits of predictability
  - ✓ The concept of simplicity
- Process improvement and analysis
  - ✓ The importance of measuring results
  - ✓ Collect information
  - ✓ Analyze the data
  - ✓ Putting information to use

**1<sup>st</sup> Batch**

Date: 9<sup>th</sup> – 13<sup>th</sup> July, 2018

**2<sup>nd</sup> Batch**

Date: 16<sup>th</sup> – 20<sup>th</sup> October, 2018

Venue: NIIS Training Centre, 1b Shiro Street Fadeyi, Yaba, Lagos

Fees: #200,000 per participant



### 34. **Cash in Transit (CIT) Operations Training**

**Objectives:** This program examines every facet of CIT operations from building a team, to debriefing of team members, including logistics and dealing with emergencies.

**Program Benefits:** After completing the program, participants will:

- Be able to conduct route planning and risk assessment
- Know how to protect the loading bay and supervise cash loading
- Know how to co-ordinate effective journey management and manage crime and emergencies.

#### **Course Contents:**

- Protective intelligence
- The loading bay and the loading process
- Journey management
- Use of escort back up
- CIT logistics
- Effect of weather on CIT operations

#### **1<sup>st</sup> Batch**

Date: 12<sup>th</sup> – 14 July, 2018

#### **2<sup>nd</sup> Batch**

Date: 23<sup>rd</sup> – 24<sup>th</sup> August, 2018

Venue: NIIS Training Centre, 1b Shiro Street Fadeyi, Yaba, Lagos

Fees: #100,000 per participant

### 35. **Practices and Procedures for Effective Security Operation (Duty Officer's Course)**

**Description:** The quality of security operations depends on the quality of the duty officer on duty. This program has been designed for duty officers to update their skills and gain the confidence to handle and manage security operations when they are on duty in an effective and competent manner.

**Program Benefits:** After completing this program, participants will:

- Be customer focused
- Build resilience in managing crisis
- Know how to manage and respond to security incidents
- Know how to identify risks in security operations and manage same
- Be able to assess the internal readiness of the company to handle crisis
- Know how to solve problems and make good decisions
- Would learn how to think and act like the head of security when he is on duty

#### **Course Content**

- Incident management
- The challenges faced by the duty officer and techniques in handling them
- The role of the duty officer in managing security operations
- Vulnerability identification and risk assessment
- Managing protocol and escort service while on duty
- Planning for the shift
- Resilience building
- Composure and confidence building
- Customer focus:
  - a. Handling complaints
  - b. Giving feedback to employees who have complaints
- The role of the duty officer during a crisis
- Communication during a crisis
- Liaising with emergency response agencies
- Assessing internal readiness to disasters
- Problem solving and decision making skills
- Managing conflicts and changes
- Leadership and team building skills
- Thinking and acting like the boss
- Efficiency of the log book
- Handing over techniques

Date: 17<sup>th</sup> – 20<sup>th</sup> July, 2018.

Venue: NIIS Training Centre, 1b Shiro Street Fadeyi, Yaba, Lagos.

Fees: N150,000 per participant

### **36. Protocol, Logistics and Escort Training**

**Objective:** Participants shall be trained in protocol processes, logistics management and escort formation and operations.

**Program Benefits:** After completing the program, participants will:

- Know how to conduct risk assessment and develop a security risk management plan
- Know how to co-ordinate airport procedures
- Know how to facilitate travel security

**Course Content:**

- Stock analysis
- Inventory procedures
- Vehicle security
- Journey management
- Passenger identification and briefing
- Passenger luggage identification and safety
- Destination advance and drop off procedures
- Airport immigration and customs processes

### **1<sup>st</sup> Batch**

Date: 25<sup>th</sup> – 27<sup>th</sup> July, 2018

### **2<sup>nd</sup> Batch**

Date: 4<sup>th</sup> – 6<sup>th</sup> October, 2018

Venue: NIIS Training Centre, 1b Shiro Street Fadeyi, Yaba, Lagos

Fees: #75,000 per participant

## **37. Retail Chain Security Training**

**Objective:** This program is designed to provide the participants with skills in tackling inventory problems, challenges of stock management and shoplifting prevention.

**Program Benefits:** After completing this program, participants:

- Will know how to plan, implement and control strategies for effective protection of personnel, customers and commodities in the retail facility.
- Will know how to facilitate observation, inventory, control and safety programs in the facility.
- Will know how to develop suitable devices to achieve the objectives of the retail facility.

### **Course Content:**

- Pilferage control strategies
- Handling shoplifters
- Engaging the customers and handling complaints
- Parking lot security
- Communication mistakes to avoid
- Access control
- Observation skills
- Communicating with anger and emotional people
- Report writing
- Crime scene responsibilities
- Emergencies response
- Company policies and procedure enforcement
- Loss prevention techniques

### **1<sup>st</sup> Batch**

Date: 9<sup>th</sup> - 10<sup>th</sup> August, 2018

### **2<sup>nd</sup> Batch**

Date: 5<sup>th</sup> – 6<sup>th</sup> November, 2018

Venue: NIIS Training Centre, 1b Shiro Street Fadeyi, Yaba, Lagos

Fees: #75,000 per participant

## **38. How to use Consultants as a Protection Resource**

**Objective:** This program is targeted at users who need to use consultants to reinforce the security of their assets.

**Program Benefit:** At the end of the program, participants will:

- Understand the importance of external consultants in reinforcing the security of their organization.
- Know how to select a consultant and
- Know to work with a consultant as a protection resource

**Course Content**

- Types of security consultants
- The value of security consultants
- How to use a security consultant
- How to select a security consultant
- How to work with a security consultant
  - ✓ Coordinating the project
  - ✓ Work Plans
  - ✓ Level of assistance
  - ✓ Scope of work
  - ✓ Organizational orientation
- Reports

**1<sup>st</sup> Batch**

Date: 13<sup>th</sup> - 16<sup>th</sup> August, 2018

**2<sup>nd</sup> Batch**

Date: 26<sup>th</sup> - 29<sup>th</sup> November, 2018

Venue: Limeridge Hotel, Chevron Drive, Lekki, Lagos

Fees: #250,000 per participant

**39. Security Supervision and Management**

**Objective:** - This program has been designed to broaden the knowledge of the security supervisor, and equip him with skills to manage current security challenges in Nigeria.

**Program Benefit:** At the end of this program, participants

- ❖ Will be exposed to leadership and management skills for effective management of the workforce.
- ❖ Will know how to train, develop and supervise subordinates
- ❖ Will know how to carry out risk assessment and handle crisis
- ❖ Would be exposed to the principles of physical security for crime control.
- ❖ Would understand situations that give rise to liability issues.

**Course Contents**

- ❖ Security and assets protection principles
- ❖ Human Resources Management

- ❖ Supervision
- ❖ Training and Development
- ❖ Management and Leadership
- ❖ Risk Management and Emergency Management
- ❖ Physical security and technology
- ❖ Investigation
- ❖ Customer and community relations
- ❖ Legal aspects of security

**1<sup>st</sup> Batch**

Date: 3<sup>rd</sup> -7<sup>th</sup> September 2018

**2<sup>nd</sup> Batch**

Date: 24<sup>th</sup>-28<sup>th</sup>September 2018

**3<sup>rd</sup>Batch**

Date: 14<sup>th</sup> – 16<sup>th</sup> November, 2018

Venue: NIIS Training Centre, 1b Shiro Street Fadeyi, Yaba, Lagos.

Fee: ₦120,000 per participant.

**40. Anti- Terrorism and Effective Threat Response**

**Objective:** This program is designed to improve the skills of security practitioners' in preventing attacks on their corporation facilities and assets.

**Program Benefits:** At the end of the program, participants will:

- Know the warning signs that ushers in terrorist attacks
- Know how to harden the security of his organization to withstand terrorist attacks

**Course Content**

- Terrorist incident Anatomy
- Counter terrorism
- Threat vulnerability assessment
- Anti-terrorism planning
- Observation planning
- Response planning
- Design and implementation security measures

Date: 17<sup>th</sup> – 20<sup>th</sup> September, 2018.

Venue: NIIS Training Centre, 1b Shiro Street Fadeyi, Yaba, Lagos.

Fee: ₦100,000 per participant.

**41. Selecting and Administering the Security and Services Contract**

**Objective:** This program is targeted at users who are involved in administering security services contract. They will be equipped with modern skills in tackling this complex task.

**Program Benefits:** At the end of the program, participants will:

- Understand their work responsibilities
- Know how to evaluate bids using modern techniques
- Understand the rudiments of security services contract.

**Course Content:**

- Client responsibilities
- Agency responsibilities and problems with implementation of the contract
- Bid process and evaluation
- Contract award procedure
- Administration of the operating agreement

**1<sup>st</sup> Batch**

Date: 11<sup>th</sup> – 13<sup>th</sup> July, 2018

**2<sup>nd</sup> Batch**

Date: 26<sup>th</sup> – 28<sup>th</sup> September, 2018

Venue: NIIS Training Centre, 1b Shiro Street Fadeyi, Yaba, Lagos

Fees: #100,000 per participant

**42. Certificate in Intelligence Analysis**

**Objective:** Gain an advanced understanding of intelligence analysis and learn how to apply it to the job function

**Program Benefits:** Participants will be equipped with theoretical and practical foundations needed to take a best practice approach to intelligence operation

**Course Content**

- Introduction to corporate intelligence resources
- Operational intelligence
- Intelligence and analytics
- The role of effective intelligence in corporate investigation
- Intelligence standard of performance

**1<sup>st</sup> Batch**

Date: 3<sup>rd</sup> – 6<sup>th</sup> October, 2018

**2<sup>nd</sup> Batch**

Date: 3<sup>rd</sup> – 6<sup>th</sup> December, 2018

Venue: NIIS Training Centre, 1b Shiro Street Fadeyi, Yaba, Lagos

Fees: #160,000 per participant

#### 43. Corporate Security Manager's Course

**Objective:** This program is designed to improve the skills of security practitioners and equip them with modern tools in managing the security function. At the end of the program, the participants will acquire best practice skills that will enable him manage efficiently the security function and add value to his organization.

##### **Program Benefits**

- ❖ At the end of the program participants will:
- ❖ Know how to develop excellence in security management
- ❖ Know how to grow the capabilities of the security department
- ❖ Know the best practices of successful security managers.
- ❖ Know how to make security relevant to top management.
- ❖ Be exposed to the rudiments of physical security management

##### **Course Content**

- ❖ Physical Security Management
- ❖ Leadership communication
- ❖ Assessing and auditing capabilities of the security department
- ❖ Contract management and external relations
- ❖ Developing excellence in corporate security management
- ❖ Team building skills
- ❖ Issues in industrial security process, planning and operation
- ❖ Managing conflict and change
- ❖ Steps in meeting departmental goals and objectives
- ❖ Making security relevant to top management
- ❖ Emergency planning checklist and implementation procedure
- ❖ Formulating security policies and procedures
- ❖ Best practices of successful security managers.

**For Whom:** Executives and managers of private security guard companies, security managers, security coordinators, supervisors, admin personnel, and other managers in the public and private sector who perform security related duties.

Date: 10<sup>th</sup> – 13<sup>th</sup> October 2018

Venue: NIIS Training Centre, 1B Shiro Street Fadeyi, Yaba, Lagos

Fee: ~~N~~250,000 per participant for members and ~~N~~300,000 for non - members.

#### 44. Certificate in Training and Assessment

**Objective:** This course is designed for staff involved in developing the skills of their team.

**Program Benefits:** At the end of the program, participants will be able to:

- Design, develop and implement tools for security training
- Maintain training and assessment information
- Analyze and present research information on security training

**Course content**

- Designing and developing assessment tools
- Maintaining training and assessment information
- Auditing training
- Presentation skills
- Analyzing and presenting research information
- work skill instruction

**1<sup>st</sup> Batch**

Date: 26<sup>th</sup> – 29<sup>th</sup> June, 2018  
Venue: Ghana  
Fees: #300,000 per participant

**2<sup>nd</sup> Batch**

Date: 16<sup>th</sup> – 19<sup>th</sup> October, 2018  
Venue: NIIS Training Centre, 1b Shiro Street Fadeyi, Yaba, Lagos  
Fees: #300,000 per participant

**45. Developing and Implementing a Security Master Plan**

**Objective:** This program is designed to equip participants with skills in constructing and implementing a security master plan for their organization.

**Program benefits**

After completing this program, participants will be able to:-

- Evaluate his organization’s risk exposure
- Determine what countermeasures to put in place to mitigate his organization’s risk
- Construct a security master plan for his organization and implement same.

**Course Content**

- The business of security
- Evaluating the business risk
- Conducting a site security assessment
- Determining what prevention, crisis management and recovery program exist
- Interviewing executive and security management



- Review and evaluate all security related contracts and the information protection program
- Constructing the security master document
- Typical contents of a security master plan
- Finalizing the security master plan process
- Utilizing your plan and implementing your plan

**1<sup>st</sup> Batch**

Date: 17<sup>th</sup>-20<sup>th</sup> October 2018

Venue: NIIS Training Centre, 1B Shiro Street Fadeyi, Yaba, Lagos.

**2<sup>nd</sup> Batch**

Date: 6<sup>th</sup>-9<sup>th</sup> November, 2018

Venue: NIIS Training Centre, 1B Shiro Street Fadeyi, Yaba, Lagos.

Fees: ₦100,000 per participant.

**46. Protecting Offshore Oil and Gas Installations**

**Objective:** This course is designed for staff who work in offshore oil and gas installations with boundaries defined by a mass of water.

**Program Benefits:** At the end of the program, participants will be able to:

- Understand the dynamics of protecting oil and gas installations in swamp and deep water
- Appreciate the types of offshore security threats and be exposed to the countermeasures in handling them
- Understand the framework for assessing security risks in their location.

**Course Content**

- ❖ Types of offshore security threats
  - a. piracy
  - b. terrorism
  - c. insurgency
  - d. organized crime
  - e. Civil protest
  - f. Vandalism
  - g. Internal sabotage
- ❖ Framework for assessment of offshore security threats
  - a. Geography and enabling factors
  - b. motivation and objectives
  - c. capabilities and tactics
- ❖ Links and overlap between difference types of threats
- ❖ The use of technology in protecting offshore oil and gas facility
- ❖ The role of the military and law enforcement in protecting oil and gas facilities.

### **1<sup>st</sup> Batch**

Date: 27<sup>th</sup> – 30<sup>th</sup> June, 2018  
Venue: Ghana  
Fees: #300,000 per participant

### **2<sup>nd</sup> Batch**

Date: 16<sup>th</sup> – 19<sup>th</sup> July, 2018  
Venue: Limeridge Hotel, Chevron Drive, Lekki, Lagos  
Fees: #300,000 per participant

### **3<sup>rd</sup> Batch**

Date: 11<sup>th</sup> – 14<sup>th</sup> December, 2018  
Venue: Limeridge Hotel, Chevron Drive, Lekki, Lagos  
Fees: #300,000 per participant

## **47. Security Report Writing**

**Objective:** - This program is designed to equip participants with skills in writing concise and well structured reports that will guide management in taking decisions as appropriate

**Program Benefits:-** At the end of the program, participants will

- Be exposed to the fundamentals of report writing.
- Understand the role of note taking in report writing
- Know the pitfalls in security report writing

### **Course Content**

- The structure of a security report
- Pitfalls in security report writing
- Note taking in report writing
- Developing report writing ability checklist

### **1<sup>st</sup> Batch**

Date: 18<sup>th</sup> -20<sup>th</sup> October 2018

### **2<sup>nd</sup> Batch**

Date: 23<sup>rd</sup>-25<sup>th</sup> October 2018  
Venue: NIIS Training Centre, 1B Shiro Street Fadeyi, Yaba, Lagos.  
Fees: ₦75,000 per participant.

## **48. Security Operations Management**

**Objective:** This program is designed to improve the skills of security practitioners to manage their security operations effectively and efficiently.

### **Program Benefits**

At the end of the program, participants will:

- ❖ Be exposed to techniques in managing and coordinating security operation
- ❖ Know how to identify security issues and design appropriate response
- ❖ Know how to design safer and more secure security operations to keep company assets effectively protected.

**Course Content**

- ❖ Selling security budget to management
- ❖ Designing safer buildings and efficient security operations
- ❖ Improving public private sector relations to ensure smooth security operations
- ❖ Identifying issues in kidnapping, terrorism and cybercrime
- ❖ Implementing cost effective security measures.

Date: 23<sup>rd</sup>-25<sup>th</sup> October, 2018

Venue: NIIS Training Centre, 1B Shiro Street Fadeyi, Yaba, Lagos.

Fee: ₦100,000 per participant.

**49. 11<sup>th</sup> Annual industrial Security Summit/ Fellowship Awards Ceremony**

Date: 25<sup>th</sup> and 26<sup>th</sup> October, 2018.

Venue: Asaba

Fee: ₦50,000 per participant.

**50. Assets Management Protection**

**Objective:** This program is designed to improve the skills of security practitioners to enable them harden their person and their organizations against crime.

**Program Benefits:-** At the end of the program participants will:

- ❖ Know how to assess and manage the physical security program for their organization.
- ❖ Know how to plan and manage crises
- ❖ Know how to harden their organization's assets against crime

**Course Content**

- ❖ Effective physical Security
- ❖ Assessing and mitigating risk
- ❖ Planning for emergency
- ❖ Crises management
- ❖ Hardening assets against crime

Date: 13<sup>th</sup> -16<sup>th</sup> November 2018

Venue: NIIS Training Centre, 1B Shiro Street Fadeyi, Yaba, Lagos.

Fee: ₦100,000 per participant.

## 51. Improving Security Delivery and Competency Enhancement Course

**Objectives:** This program is designed to sharpen the skills of the participant to provide effective and efficient security service.

### **Program Benefits**

- Improved customer relation skills
- Will understand his role in asset protection
- Know how to provide effective security

### **Course Content**

- Effective customer relation
- Effective guarding skills
- Access control and parking lot security
- Managing protective barriers
- Effective communication
- Report writing skills
- Observation and intelligence skills
- Guard patrol monitoring skills
- Relationship management and attitude development

Date: 12<sup>th</sup>-16<sup>th</sup> November 2018

Venue: NIIS Training Centre, 1B Shiro Street Fadeyi, Yaba, Lagos.

Fee: ₦100,000 per participant

## 52. Control Room Operation Course

**Objective:** This program has been designed for Control Room Operators to understand their duties and responsibilities in today's professional control room operation and gain the confidence to deal with incidents in an efficient and competent manner.

### **Program Benefits:**

After completing this program, participants will be able to:

- ❖ Know the duties and responsibilities of the control room operators
- ❖ Learn the practical and observational skills that are required in today's control room operations.
- ❖ Acquire skills and knowledge necessary to become an effective and well respected Control Room Operator.

### **Course Content**

- ❖ Awareness and overview of Closed Circuit Television
- ❖ Surveillance and audit trail tactics

- ❖ Key communication and safety of the control room
- ❖ Call handling standard and techniques
- ❖ Documentation of control room manuals
- ❖ Log book entries incidents and occurrences documentation
- ❖ Handling difficult callers and active listening
- ❖ Reacting to emergencies
- ❖ Building a strong team
- ❖ Analyzing recorded materials
- ❖ First aid, health and safety
- ❖ Building crime profiles and observation skills
- ❖ Recognizing hostile behaviours
- ❖ Camera, patrol and searching skills
- ❖ Automatic number plate recognition

Date: 26<sup>th</sup> – 29<sup>th</sup> November, 2018

Venue: NIIS Training Centre, 1bShiro Street Fadeyi, Yaba, Lagos

Fee: N100, 000 per participant

### **53. Developing and Implementing Security Operation Strategies**

**Objective:** This program is designed to equip participants with skills in designing and implementing security operations strategy

#### **Program benefits**

After completing this program, participants will be able to:-

- Evaluate his company's security operation's lapses
- Understand the components of his company's security operation's strategy
- Design a security operation strategy for his organization and implement same.

#### **Course Content**

- Principles of security operations strategy
- Analysis for security operations strategy design.
- Designing a security operations strategy
- Implementing the security operations strategy design

Date: 19<sup>th</sup> – 25<sup>th</sup> November 2018

Venue: Dubai

Fee: \$2,500 per participant.

### **54. Effective Physical Security Techniques**

**Objective:** In modern day security practice, security practitioners are required to apply current knowledge in safe guarding corporate assets of their organization.

**Program Benefits:** After completing the program, participants will gain valuable knowledge beneficial to him on how to improve an existing security system in order to get improved results. He will also be able to identify the most cost effective products and services needed by his organization to manage his company's physical security program.

### **Course Content**

- ❖ Phases in the development of a security plan
- ❖ Facility planning and physical security
- ❖ Best practices in physical security
- ❖ Improving an existing security system
- ❖ Cost effective products and services in physical security implementation

Date: 3<sup>rd</sup> -9<sup>th</sup> December 2018  
Venue: Ghana  
Fee: \$2,500 per participant

## **55. Protective Intelligence Course**

**Objective:** This program will equip the participant with skills in intelligence gathering for protection of corporate assets.

**Program Benefits:** After completion of this program, participants will:

- ❖ Know how to gather and analyze intelligence
- ❖ Know how to carry out effective surveillance
- ❖ Understand and know how to implement infiltration techniques and how to thwart infiltration attempts into the corporate set up

### **Course Content**

- ❖ Technical Surveillance
- ❖ Clandestine and secure communication
- ❖ Infiltrating techniques
- ❖ Fundamentals of analysis
- ❖ Intelligence Collection
- ❖ The use of intelligence in the protection of corporate assets.

### **1<sup>st</sup> Batch**

Date: 7<sup>th</sup> -9<sup>th</sup> November 2018

## **2<sup>nd</sup> Batch**

Date: 5<sup>th</sup> -7<sup>th</sup> December, 2018

Venue: NIIS Training Centre, 1B Shiro Street Fadeyi, Yaba, Lagos

Fee: N100, 000 per participant

### **56. Strategic Security Management**

**Objectives:** This program is designed to provide techniques for implementing, managing and evaluating effective Security programs.

**Program Benefits:** After completing this program participants will:-

- ❖ Be exposed to fresh perspective in the risk assessment process
- ❖ Be exposed to techniques in designing, managing and evaluating security programs for their organization
- ❖ Know how to use metrics in the selection of appropriate counter measures

#### **Course content**

- ❖ Strategic risk assessment
- ❖ Techniques in designing and managing a security program
- ❖ Auditing a security program for efficiency
- ❖ The use of metrics in strategic security management

Date: 27<sup>th</sup> – 29<sup>th</sup> November, 2018

Venue: NIIS Training Centre, 1B Shiro Street Fadeyi, Yaba, Lagos.

Fee: ₦150,000 per participant.

### **57. Effective Access Control Techniques**

**Objective:** This program is designed to equip participants with skills to manage access control to their facilities, services and information.

**Program Benefits:** After completing this program, participants will be able to:

- ❖ Recognize and avoid potential threats affecting the access control of their facility
- ❖ Draw up a physical security plan for managing access control of their facility
- ❖ Know how to manage physical security application in controlling access

#### **Course Content**

- ❖ Physical security planning for access control
- ❖ Control of access to property and services
- ❖ Information security
- ❖ Physical security application in controlling access
- ❖ Role of effective searches and patrol in controlling access
- ❖ Crowd and traffic control
- ❖ Surveillance and audit trail tactics

Date: 4<sup>th</sup> – 6<sup>th</sup> December, 2018  
Venue: Limeridge Hotel, Chevron Drive, Lekki, Lagos.  
Fee: ₦350,000 per participant.

## 58. **Certified Security Specialist (CSS) Training Program**

**The Program:** The certified security specialist CSS program is designed to combine security operations with management. This certification is home grown and indigenous and local best practices have been taken into consideration in designing this program which spans a period of four months at the end of which an examination will be written. This program holds every Saturday at our centre across the country. Experienced instructors will deliver lectures in a classroom format.

### **Course Content:**

- Risk analysis and the Security Survey
- Emergency preparedness, Crisis Management and Disaster Recovery
- Guard Force Management
- Designing and Evaluation of Physical Protection systems
- Principles of Effective Physical Security
- The Art of Executive Protection
- Security Communication
- Effective Corporate Investigation
- Port Security Management
- Effective Personal and Corporate Security
- Campus Security
- The Art of Writing and Preparing Security Training Materials
- Health and Safety at Work
- Aviation Security
- Conflict Resolution
- Information Management
- Legal aspects of Security

### Commencement:

Date: 27<sup>th</sup> Batch: 17<sup>th</sup> March, 2018  
28<sup>th</sup> Batch: 21<sup>st</sup> July, 2018  
29<sup>th</sup> Batch: 10<sup>th</sup> November, 2018

Venue: Lagos, Abuja, Warri and Portharcourt Centres.

Total fees: N120, 000 per participant, for this program all fees to be paid into First Bank Plc, Account No: 2007786868, Sterling Bank, Account No: 0025957708



## 59. **Emergency Situation Management Course**

**Objective:** - This program is designed to provide the participants with skills in handling and responding to emergencies.

**Program Benefits:** After completing this program, participants:-

- Will know how to plan, implement and manage an emergency response plan for emergencies.
- Will know how to marshal and rally round law enforcement and government agencies to support the emergency response plan.
- Understand how to have in place a response team and coordinate them for effective service delivery.

### **Course Content**

- Emergency response plan
- The incident command centre: activation
- The emergency management team: making them effective
- Resources in implementing the emergency management plan
- Vehicle security
- Journey management
- Destination and advance procedures
- Crisis management: types and effective response

### **1<sup>st</sup> Batch**

Date: 8<sup>th</sup> – 10<sup>th</sup> May, 2018

Venue: NIIS Training Academy, 1b Shiro Street, Fadeyi, Yaba, Lagos.

Fee: ₦150, 000 per participant

### **2<sup>ND</sup> Batch**

Date: 28<sup>th</sup> – 30<sup>th</sup> November, 2018

Venue: NIIS Training Academy, 1b Shiro Street, Fadeyi, Yaba, Lagos.

Fee: ₦150, 000 per participant

## 60. **Certified Functional Continuity Professional (CFCP)**

### **Objective:**

- Review the Professional Practices for Business Continuity Management body of knowledge designed to assist in the development, implementation, and maintenance of business continuity programs.
- Highlight the terms and methodologies presented in The International Glossary for Resiliency and the Professional Practice.
- Prepare you for the Qualifying Examination.

### **Course Content**

- Program Initiation and Management.

- Risk Assessment
  - Business Impact Analysis
  - Business Continuity Strategies
  - Incident Response
  - Plan Development and Implementation
  - Awareness and Training Programs
  - Business Continuity Plan Exercise, Audit, and Maintenance
  - Crisis Communications
  - Coordination with External Agencies
- Date: 19<sup>th</sup> -25<sup>th</sup> November 2018  
 Venue: Dubai  
 Fee: \$2,500 per participant

## **61. Security and Safety in a High Rise Building**

**Objective:** This program has been designed to expose participants to security and life safety strategies in managing a high rise building.

**Program Benefits:** At the end of the program, participants will:-

- ❖ Understand the special characteristics of a high rise building
- ❖ Know how to conduct safety operations in a high rise building
- ❖ Know how to conduct a threat assessment in a high rise building
- ❖ Know how to draw up a crisis management plan and manage crises when it occurs

### **Course Content**

- ❖ Unique characteristics of skyscrapers
- ❖ Common types of security and life safety systems
- ❖ Security policies and procedures
- ❖ Security and life safety function guide lines and response plans for building emergencies.
- ❖ Threat identification
- ❖ Conducting risk assessment in a high rise building

### **1<sup>st</sup> Batch**

Date: 11<sup>th</sup> – 13<sup>th</sup> June, 2018  
Venue: NIIS Training Academy, 1b Shiro Street, Fadeyi, Yaba, Lagos.  
Fee: ₦150, 000 per participant

### **2<sup>ND</sup> Batch**

Date: 26<sup>th</sup> – 28<sup>th</sup> November, 2018  
Venue: NIIS Training Academy, 1b Shiro Street, Fadeyi, Yaba, Lagos.  
Fee: ₦150, 000 per participant

## **62. Security Guard Training Course**

**Objective:** This program is designed to equip newly appointed or experienced security officers with skills of crime prevention in the school

**Program Benefits:** After completing this program, participants will:

- Be exposed to skills in relationship management
- Understand why the customer is the boss
- Undergo orientation in displaying the right attitude no matter the situation they are faced with.
- Be exposed to access control techniques
- Know how to carryout effective patrol in the school
- Know the rudiments of self defence techniques
- Know how their behavior affects the overall image of the school
- Know how to communicate effectively
- Be exposed to legal aspects of the guarding function i.e the power to arrest, search and detain
- Know the importance of adhering to a code of ethics in the discharge of their duties
- Be exposed to memory training to aid their observation skills
- Know how to prevent school accidents and violence
- Be exposed to skills in information management as a tool in preventing crime in the school

### **Course Content**

- Attitude development
- Relationship management
- Service excellence
- Legal aspects of the guard function

- Basic guarding skills and beat duty
- Memory training and observation skills in crime prevention
- Access control techniques
- Patrol techniques
- Effective public relations techniques
- Communication skills
- Ethics and professionalism
- Prevention of workplace violence and accidents in the company premises
- Radio communication skills
- Documentation

**1<sup>st</sup> Batch**

Date: 13<sup>th</sup> June, 2018  
 Venue: NIIS Training Academy, 1b Shiro Street, Fadeyi, Yaba, Lagos.  
 Fee: ₦15, 000 per participant

**2<sup>ND</sup> Batch**

Date: 28<sup>th</sup> November, 2018  
 Venue: NIIS Training Academy, 1b Shiro Street, Fadeyi, Yaba, Lagos.  
 Fee: ₦15, 000 per participant

**63. Executive Certified Security Specialist**

**The Program:** The Executive Certified Security Specialist program is designed to combine security operations with management. This certification is home grown and indigenous and local best practices have been taken into consideration in designing this program which spans a period of two weeks at the end of which an examination will be written.

**Course Content:**

- Risk analysis and the Security Survey
- Emergency preparedness, Crisis Management and Disaster Recovery
- Guard Force Management
- Designing and Evaluation of Physical Protection systems
- Principles of Effective Physical Security
- The Art of Executive Protection
- Security Communication
- Effective Corporate Investigation
- Port Security Management
- Effective Personal and Corporate Security
- Campus Security

- The Art of Writing and Preparing Security Training Materials
- Health and Safety at Work
- Aviation Security
- Conflict Resolution
- Information Management
- Legal aspects of Security

Date: 2<sup>nd</sup> July – 13<sup>th</sup> July, 2018

Venue: Ghana

Fees: #300,000 per participant

The Executive Certified Security Specialist Program is available monthly in our Lagos Centre. Call to get the schedule throughout 2018

### **Facilitators**

#### **Zakariah Sakara:**

He was the West African Regional Security Manager for Standard Chartered Bank. He is a member of ASIS International and has over 25 years security experience. He is a former intelligence officer, a graduate who trained in Russia

#### **Kemal Okudo, CPP:**

He is a certified protection professional, former security director of Airtel Nigeria and currently a security consultant based in Maryland, U.S.A.

#### **Mandu Obot, CPP:**

He is a certified protection professional and the former security operations manager of Nigeria Breweries Plc.

#### **Barrister Allen Onyema:**

He is a certified Global trainer on non violence and conflict resolution by the University of Rhode Island United States of America and the Chairman of Air Peace Airlines.

#### **Amali Amali FNIIS:**

He is a seasoned security professional, Journalist and Lawyer. He was the Asset Manager of Coca Cola Nigeria and a fellow of Nigerian Institute for Industrial Security. He is currently the Managing Director of Concentric Security Nigeria Ltd.

#### **Francis Nmeribe FNIIS:**

He is a fellow of the Nigerian Institute for Industrial Security and the former West Africa Regional

Security Manager of the Church of Jesus Christ Latter Day Saints.

**Oti Okoro, FNIIS:**

He is a fellow of the Nigerian Institute for Industrial Security and the Security Manager of Flour Mills of Nigeria Plc.

**Col. Shobo Nojeem (Rtd), CPP**

He is a Certified Protection Professional and Managing Director of Seagul Security Company Ltd. He is a fellow of the Nigerian Institute for Industrial Security.

**Raymond Obaji, FNIIS:**

He is a fellow of the Nigerian Institute for Industrial Security and the General Manager of Cardinal Security Services Ltd. He was a former Security Manager of Unicem Cement Company

**Dennis Amachre, FNIIS:**

He is a fellow of the Nigerian Institute for Industrial Security and former Security Director of General Electric.

**Sunday Ngegu, FNIIS:**

He is the Senior Security Manager of MTN Nigeria and fellow of the Nigerian Institute for Industrial Security and the

**Adetayo Oluwaseyi, CSS, MNIIS:**

He is a Certified Security Specialist and Head of Security of Airtel Nigeria Ltd. He is a member of Nigerian Institute for Industrial Security.

**Bonny Ojie:**

He is the former Security Manager of Sea Petroleum Oil and Gas Company Ltd.

**Prof. Nwokolo Michael, FNIIS:**

He is a fellow of the Nigerian Institute for Industrial Security and a Deputy Superintendent of Police (DSP). He is a forensic expert with the Nigeria Police Force.

**Francis Bajie, FNIIS:**

He is a fellow of the Nigerian Institute for Industrial Security and Chief Security Officer of Aero-Contractor Nigeria.

**Partial Client List**

1. Nigeria National Petroleum Corporation
2. Forte Oil Plc

3. Nigerian Petroleum Development Company
4. Intels Nigeria Ltd
5. Eternit Nigeria Limited
6. Guaranty Trust Bank Plc
7. Motorola Nigeria Ltd
8. MTN Nigeria
9. Nigeria liquefied Natural gas
10. Chevron
11. Halogen Security company
12. Proton security service
13. Diamond Bank Plc
14. Fidelity Bank Plc
15. Aero contractor Company of Nigeria
16. Bank of Industry
17. Prudential Guards
18. Nigeria Security Printing and Minting Company
19. Kaduna Petrochemicals and Refining Company
20. Ecobank Nigeria Plc
21. Shell Petroleum Development Company
22. Amni Petroleum Ltd
23. Niger Delta Power Holding Company
24. Midwestern Oil and Gas Company Limited
25. Nigerian Breweries Plc
26. Department of Petroleum Resources
27. National Open University of Nigeria
28. Eroton Exploration and Production Company
29. Dangote Industries Plc
30. Dangote Sugar Refinery Plc
31. National Hospital
32. Vanni Security Systems Limited
33. IHS Nigeria
34. Abuja Electricity Distribution Company Plc
35. Ikeja Electricity Distribution Company Plc
36. Eko Electricity Distribution Company Plc
37. Flour Mills Nigeria Plc

### **Our Services**

- a. Security Training
- b. Certification
- c. Security Consultancy – Risk Assessment and Security Audit
- d. Recruitment of Security Personnel
- e. Employee Background Checks
- f. Security Research
- g. Corporate Investigation